

**State of Maine Judicial Branch
Disability Accommodation Request**

If you have a disability as defined by law, the Maine Judicial Branch will strive to provide reasonable accommodations, taking into account your requests. **Please submit your request at least 5 business days in advance of the next scheduled event.** The earlier we receive your request the more time we will have to contact you to get information and to explore options. **Please provide the following information:**

Docket Number (if unknown, list court)	Type of Proceeding	Date of Proceeding

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Nature of Disability or Disabilities:

Accommodation(s) Requested: (Please be specific about your limitations)

Submit this form (& addition sheets if needed) PLEASE DO NOT ATTACH MEDICAL DOCUMENTATION: to the Clerk of Court where the case is pending, or scan and email to accessibility@courts.maine.gov

If you have questions, need assistance in filing your request, or feel you have not been treated fairly, please contact the Court Access Coordinator via email accessibility@courts.maine.gov or at (207) 822-0718, TTY Maine Relay: 711.

Please Note: Filing this form does not automatically postpone or stay a proceeding. Postponements cannot be granted administratively. In addition, we cannot process requests that are not related to a disability using this form. Non-disability requests to Continue or Postpone cases should be filed in writing with the local court.

(For Court Use Only) Description of Accommodation Granted (whether original request or acceptable alternative): _____

Date Granted: _____

Reminder: Denials are made by Judicial Officers or SCA designee at the AOC.