

# State of Maine Judicial Branch Accommodation Request Form

Do you need assistance accessing the courthouse or a court proceeding? Do you have a hearing, visual, physical or mental impairment? Accommodations may be arranged through the Clerk of Court.

Please provide the following information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Accommodation(s) Requested: (Please be specific about your needs.)  
\_\_\_\_\_  
\_\_\_\_\_

Dates or court proceedings when accommodation(s) will be needed including docket number if available:  
\_\_\_\_\_  
\_\_\_\_\_

Location of court or proceeding where accommodation(s) will be needed:  
\_\_\_\_\_

Submit this form: to the Clerk of Court where the proceeding will be held, or scan and e-mail to [accessibility@courts.maine.gov](mailto:accessibility@courts.maine.gov)

DO NOT ATTACH MEDICAL OR CONFIDENTIAL INFORMATION

**(For Court Use Only) Description of Accommodation Granted (whether original request or acceptable alternative):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date Granted:** \_\_\_\_\_

**Note: Denials may be issued only by a Judicial Officer, the State Court Administrator or the State Court Administrator's designee**

The Judicial Branch is committed to providing equal access to all of our courts, programs and facilities. If you have questions, or feel you have not been treated fairly, please contact the Civil Process and Court Access Manager at (207) 822-0716, TTY: Maine Relay 711, or via e-mail at [accessibility@courts.maine.gov](mailto:accessibility@courts.maine.gov)